

# SHRI BINZANI CITY COLLEGE

Umrer Road, Nagpur

## STUDENTS QUALITY ASSURANCE CELL (2021 - 2022)

(IQAC Initiative)

### STANDARD OPERATING PROCEDURE (SOP)

The IQAC of the College has taken initiative in involving Students in a new administrative role. The following procedure should be followed:

1. Notice for all interested students should be sent through all Students' WA Groups at the beginning of the year.
2. Two students from each class, ideally, would be chosen as representatives.
3. A core SQAC Group consisting of President, Secretary and three members would be created to:
  - a. Form a link between the Student Representatives and the IQAC.
  - b. Organize events
  - c. Conduct Meetings
  - d. Maintain Data of Meetings and Action Taken Reports.

#### Nomination of Students:

1. The students would be nominated in 8 cells and committees mentioned below:
  - a. Anti-Ragging Cell : 04 (Two girls, two boys)
  - b. Permanent Cell against Sexual Harassment : 04 (Two girls, two boys)
  - c. Antarang Committee : 08 (One from each program)
  - d. Cultural Committee : 16 (Two from each program)
  - e. Sports Committee : 16 (Two from each program)
  - f. Nature Club : 08 (One from each program)
  - g. Discipline Committee : 08 (One from each program)
  - h. Internal and University level Exams Grievance Cell : 08 (One from each program)

#### Role of Students:

- The Core Committee of the SQAC will hold regular meetings with the member representatives at the entry level and at the exit level of the academic sessions for smooth functioning of the committee. The notice, agenda, minutes and ATR of the meetings should be maintained by the committee members.
- The members would connect with their respective classes to create awareness drives / arrange events and competitions / run film clubs / music sessions depending upon the cell / committee they are associated with.
- The members should gather / generate innovative ideas of involving all the students in the College activities. They should think about organizing traditional games and cultural activities for the students.
- The student-members should work as part of SQAC after their classes. They should not bunk classes for SQAC work.
- If a student does not attend two consecutive meetings without giving prior intimation, he or she would be debarred from SQAC.
- Strict action should be taken against students who misuse their position as members of SQAC
- Students should have a friendly and helpful attitude, and willingness to collaborate and work.



Dr Pranjali Kane  
IQAC Coordinator



Dr Sujit Metre  
Principal & Chairman, IQAC



NAGPUR SHIKSHAN MANDAL'S

## SHRI BINZANI CITY COLLEGE

(S. B. CITY COLLEGE)

RE-ACCREDITED BY NAAC 'B++' (CGPA 2.87)

Near Sakkardara, Umrer Road, Nagpur - 440 024

• E-mail ID : sbct\_1@yahoo.co.in • Website : www.binzanicitycollege.in

• President

SHRI MOHIT SHAH | 9373985046

• Secretary

DR. HARISH RATHI | 9730037001

• Principal

DR. SUJIT G. METRE | 9822714241

### INTERNAL QUALITY ASSURANCE CELL

24-04-22

## STUDENTS' QUALITY ASSURANCE CELL

2021 – 22

### NOTICE

All the students are informed that the Meeting of SQAC will be held on 26<sup>th</sup> April 2022 at 12 pm in the College Hall. The Agenda is as follows:

### AGENDA

1. To nominate students on SQAC under various Cells and Committees.
2. To create awareness of the code of conduct amongst the members.
3. Any other matter.

Dr Pranjali Kane  
IQAC Coordinator



Dr Sujit Metre  
Principal & Chairman, IQAC

Nagpur Shikshan Mandal's  
**SHRI BINZANI CITY COLLEGE**  
Umrer Road, Nagpur

**STUDENTS QUALITY ASSURANCE CELL**

Session \_\_\_\_\_

Name: \_\_\_\_\_

Class & Semester: \_\_\_\_\_

Student ID No: \_\_\_\_\_

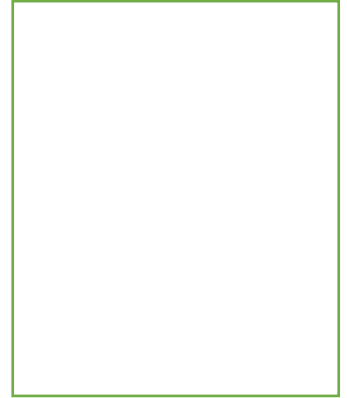
What's App No.: \_\_\_\_\_

Alternate Mobile No.: \_\_\_\_\_

Email ID: \_\_\_\_\_

Nominated in: \_\_\_\_\_ Cell/Committee

Student's Signature





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## INTERNAL QUALITY ASSURANCE CELL

Date: 26-04-2022

To,

\_\_\_\_\_  
\_\_\_\_\_

**Sub:** Regarding Appointment as representative of \_\_\_\_\_ Cell / Committee

Dear Student,

We feel happy and proud to appoint you as a Member – Representative of the \_\_\_\_\_ Cell / Committee of our College. We expect your involvement and dedication in strengthening the Cell.

Your work will involve:

- Reporting to the concerned teacher incharge of your Cell
- Help arrange meetings of the Cells
- Organize Awareness Drives / Activities and Events on regular basis
- Work according to the requirement of the Cell
- Act as a link between the students and the administrators.

In case of any doubt, feel free to contact the Incharge.

All the best for your role in administration!

Dr Narendra Raghatate  
IQAC Coordinator

Dr Sujit Metre  
Principal & Chairperson, IQAC

26-04-22

# SHRI BINZANI CITY COLLEGE

Umrer Road, Nagpur

## SQAC Meeting - I Schedule of Meeting

1. Gathering of Students :11.45 am
2. Distribution of Registration Form :11.45 am to 12 pm
3. Picking up of chits by students for  
the following committees : 12 pm to 12.30 pm
4. Formal Announcement of the Committees: :12.30 to 12.35 pm
5. Refreshments: :12.35 to 12. 50 pm

# SHRI BINZANI CITY COLLEGE

Umrer Road, Nagpur

## Students Quality Assurance Cell (SQAC)

2021 - 22

<b>DISCIPLINE COMMITTEE:</b>			
<b>Dr Rajesh Alone, Dr Anil Shende, Dr Rajendra Naikwade, Shri Sandeep Dongre, Mrs Kalpana Mishra</b>			
01	Darshna Dashrath Umathe	B.Com I	7709308898
02	Pranjali Raju Admane	B.Com I	9067683303
03	Samiksha Shrikrushna Jambhulkar	B.Com I	8788356532
04	Yogesh Girish Nirmal	B.Com I	8446858744
05	Himanshu Sunil Lohakare	B.Com I	9607501304
06	Sweta Maroti Pardhi	B.Com I	8767653469
07	Geeta Sanjay Funde	B.Com I	8010058015
08	Pallavi A Sonekar	BA II	8208167891
<b>INTERNAL AND UNIVERSITY LEVEL EXAMINATIONS GRIEVANCE CELL:</b>			
<b>Dr Afroz Sheikh, Dr Narendra Raghatate, Dr Rajendra Naikwade, Shri Rushabh Tambe</b>			
01	Rohan A Donarkar	B.Com I	8805829622
02	Ruchita B Kale	B.Com I	7498278371
03	Aishwarya V Lande	B.Com I	9011659876
04	Devendra A Durge	BCCA I	8770689295
05	Nikita K Khandare	BA I	9096401148
06	Kajal G Parse	B.Com I	7030268332
07	Sakshi N Kingaonkar	BA II	9370732195
08	Sameer Nanotkar	B.Com I	9307884925

**ANTARANG COMMITTEE:****Dr Anil Shende, Shri Kishore Naitam, Ms Amrapali Modak, Dr Pallavi Rajankar, Dr Sudha Jangid, Shri Pravin Vaidya**

01	Mayur Sunil Askar	B.Com I	7057250732
02	Amarkumar Gawale	BA II	9075508539
03	Achal C Khobragade	BA I	8237624669
04	Shubham S Pandit	B.Com I	7972328919
05	Pratham U Lokhande	BCCA I	7821898043
06	Saima Shah Mohd Tiya	BCCA I	8623997539
07	Akanksha R Tarwade	B.Com I	8698218661
08	Dhanashree V Mandawgade	B.Com I	9850673124

**CULTURAL COMMITTEE:****Dr Sanjay Choudhari, Dr Rajendra Naikwade**

01	Surbhi Sunil Lonare	B.Com I	8999027519
02	Shivani S Lokhande	BA I	8788094443
03	Shraddha Mohan Shendre	B.Com I	8468871840
04	Humanaz A. Rahim Khan	B.Com I	9112660442
05	Nilesh M Mandade	B.Com I	9309991569
06	Aisha Khan	BCCA I	7756987619
07	Tejaswini Chaudhari	BA II	9021798137
08	Akshay R Rasurkar	BA II	7709670689
09	Neha D Sontakke	B.Com I	9657378245

**SPORTS COMMITTEE:****Dr Rajesh Alone, Dr Sanjay Choudhari, Mrs Kalpana Mishra, Shri Rajesh Khadke, Mrs Sunita Masne**

01	Karina Kailas Dhande	B.Com I	9370052918
02	Ritesh Dharmendra Dangre	B.Com I	7350413782

03	Arun Bapu Veladi	BA II	9404143130
04	Sheikh Arsalan	MA I Pol Sc	7397928426
05	Komal Ganpat Vaidya	B.Com I	9356904743
06	Zoya Aslam Khan	B.Com I	8856816549
07	Tehraz Khan	BCCA I	7058817929
08	Akshay Fulmali	MA I (Pol Sc)	9834863405
09	Durga B Bhaldan	B.Com I	8329466329

**NATURE CLUB:**

**Dr Narendra Raghatare, Mrs Poonam Khedkar**

01	Yash R Kothekar	B.Com I	9356957368
02	Nikita Shendre	B.Com I	9665772073
03	Gayatri B Shahu	B.Com I	7972379306
04	Kartik K Nanoti	BCCA I	9604557895
05	Arpita C Malpeddiwar	B.Com I	9322838570
06	Sakshi Doye	B.Com I	9075916594
07	Chhaya D Nandankar	BCCA I	9322458376
08	Dipak R Kadgaye	B.Com I	7709427104

**ANTI – RAGGING CELL:**

**Dr Narendra Gharat, Dr Rajesh Alone, Dr Anil Shende, Mrs Kalpana Mishra**

01	Deepti M Hedao		7887733647
02	Yash N Pannase		7558477926
03	Rakshanda A Chandel	B.Com I	9028473756
04	Isha S Gajbhiye	BA II	9921879643

**PERMANENT CELL AGAINST SEXUAL HARASSMENT:**

**Dr Afroz Sheikh, Dr Sandeep Tundurwar, Mrs Kalpana Mishra, Shri Sandeep Dongre, Mrs Priya Joshi**



01	Revti Govinda Chandekar	B.Com I	8010727429
02	Deepali D Yadav	BA I	7038858751
03	Manish Gaikwad	BA II	9370531074
04	Gopal G Hiwarkar	BA II	8550911820

*P.Kane*

Dr Pranjali Kane  
IQAC Coordinator



*Dr*

Dr Sujit Metre  
Principal & Chairman, IQAC